

Williston Area Builders Association Membership Application

Name _____ Title _____

Company _____

Business Mailing Address _____

Business Street Address _____

City _____ State _____ Zip _____

Phone: _____ Fax: _____ Cell: _____

E-Mail Address: _____ Web Address: _____

Primary Business: _____ Secondary Business: _____

HBA/NAHB Membership Identification Code: (see reverse side for instructions & code classifications)

1	2	3	4	5	6	7	8	9	10	11

I agree to abide by the Bylaws and the Code of Ethics of the Williston Area Builders Association, the National Association of Home Builders and the North Dakota Association of Builders (NDAB.)

Applicant's Signature

Date

Check one:

____ Builder Member ____ Associate Member ____ Affiliate (\$15 per additional company member)

Spike's Name

Spike's Company Name

(Spike points are given to members who recruit others to join the association.)

Annual Dues:

\$350.00

\$110 = Williston

\$90 = NDAB

\$150 = NAHB

Amt Enclosed:

\$ _____

Check enclosed Credit Card Visa Mastercard Discover

Card # _____ Exp date: _____ CVV: _____

Cardholder Address: _____

Dues payments are **NOT** deductible as charitable contributions for federal income tax purposes. However, dues payments may be deducted as an ordinary and necessary business expense, subject to exclusion for lobbying activities. Because a portion of your dues is used for lobbying by NAHB and NDAB, **the exclusion is \$42.00 of your total dues that is NOT deductible as a business expense.**

Please return this application to:
Williston Area Builders Association
PO Box 1825
Williston, ND 58802-1825
(701) 572-5744 tina@willistonbuilders.com
(701) 572-5745 Fax



NAHB MEMBER IDENTIFICATION (ID)

CODING INSTRUCTIONS

The NAHB Member identification (ID) Code is made up of eleven data blocks that are explained below. It is separate from the six-digit NAHB Membership Number assigned to each member. The ID Code is designed for use by NAHB and its affiliated state and local associations to provide services which respond to the changing needs of our membership. Please note as in the examples below. If the requested data for a particular block is not applicable, enter a dash (-). Also if you don't know the exact answer for a particular block, please give your best estimate. In order for an associate member to receive the Builder Magazine they must be classified with an occupation code ranging from A-Z. A "Z" or "other" classification code must also be further defined by writing the members specific occupation in the space provided. Any associate member not classified as outlined will not receive a copy of the Builder Magazine.

Membership Classification:

- 1st block Enter code (1) for all Builder Members
Enter code (2) for all Associate Members
- 2nd block Enter the primary business activity code

OCCUPATION CODES

Builder Member Classification Code ▶ Description

- A Single Family Spec/Tract Building
- B1 Single Family General Contractor
- B2 Single Family Custom Building
- C Multifamily Building (Condo/Coop Units)
- D Multifamily Building/Ownership (Rental Units)
- E Multifamily General Contracting
- F Remodeling – Residential
- G Remodeling – Commercial
- H Commercial Building (Own Account)

- I Commercial General Contracting
- J Land Development
- K Manufacturing of Modular/Panelized/Log Homes

Associate Member Classification

- L Accounting
- M1 Architecture
- M2 Engineering
- M3 Planner or Designer
- N Legal Services
- O Computer Products & Services
- P1 Commercial Banking/Thrift Institution
- P2 Mortgage Banking
- Q Insurance or Title Company
- R Marketing, Advertising, or Public Relations

- S Building Material Manufacturing
- T Property Management
- U Real Estate
- Y Utilities
- Z Other (specify)

Subcontractor and Specialty Trade Contractors

- W1 Carpentry Work
- W2 Electrical Work
- W3 Masonry, Stone Work, Tile Setting and Plastering
- W4 Landscaping
- W5 Plumbing, Heating, & A/C
- W6 Roofing, Siding & Sheet Metal
- W7 Painting and Paper Hanging
- W8 Floor Laying & Other Floor Work

- W9 Concrete Work
- WA Excavating Work
- WC Land Surveyor
- WD Security Systems
- WZ Other Subcontractors (specify)

Retail Dealers/Distributors

- V1 Appliances
- V2 Building Materials/Lumber
- V3 Floor Coverings
- V4 Paint/Wall Coverings
- V5 Other Retail Dealerships (specify)

Wholesale Dealers/Distributors

- X1 Appliances
- X2 Building Materials/Lumber
- X3 Floor Coverings
- X4 Paint/Wall Coverings
- X5 All Other Wholesale Dealers

3rd & 4th block Using the above Business Activity Codes, code the second and third business activity, including sub codes if applicable

5th block Enter the member's annual dollar volume of all construction/development. Choose from the following list of codes:

Code Description

- 1 ▶ Under \$500,000
- 2 ▶ \$500,000 to \$999,999
- 3 ▶ \$1million to \$4,999,999
- 4 ▶ \$5 million to 9,999,999
- 5 ▶ \$10 million or over
- 6 ▶ No construction activity

6th block Enter the member's annual number of residential dwelling units. Choose from the following list of codes:

Code Description

- 1 ▶ 0 units
- 2 ▶ 1 to 10 units
- 3 ▶ 11 to 25 units
- 4 ▶ 26 to 100 units
- 5 ▶ 101 to 500 units
- 6 ▶ over 500 units

7th thru 10th blocks Enter the total number of paid employees, including the member.

11th block Using the following list of Title Codes, enter the member's business title:

Code Description

- 1 ▶ President/CEO
- 2 ▶ VP/General Manager
- 3 ▶ Construction Superintendent
- 4 ▶ Sales & Marketing Manager/Director
- 5 ▶ Architect, Designer or Engineer
- 6 ▶ Financial Manager/Director
- 7 ▶ Owner, Principal or Partner
- 8 ▶ NA
- 9 ▶ Other (specify) _____

Example #1 Bill Adams is a homebuilder and land developer. He is also the owner of a real estate company. Adams has a total of 19 employees in both his companies. Last year he built 11 homes with a total sales value of \$900,000, and he developed 17 building lots for himself and other builders for a total market value of \$500,000. Bill Adams NAHB Membership ID Code would be:

1 2 3 4 5 6 7-10 11

Example #2 Adelle Boyd is the owner of an architecture/design firm with 8 employees on her payroll. Last year her firm also converted an old school building into 8 apartments with a total market value of \$475,000. Adelle Boyd's NAHB Membership ID Code would be:

1 2 3 4 5 6 7-10 11

Example #3 Tom Jones is the owner of a retail appliance store with 10 employees. Tom Jones NAHB Membership ID Code would be:

1 2 3 4 5 6 7-10 11